

MAILING ADDRESS CHANGE FORM



The City of Methuen operates under a quarterly billing system. The Fiscal Year tax bill is sent to the owner of record as of January 1. If you purchased a property after January 1, the next Fiscal Year bill will list the previous owner's name. In order to receive future bills at the appropriate address, please fill out this form.

Please Note:

The signature of the owner is required on the form before any change of mailing address can be authorized.

Date: _____ Fiscal Year: _____ Parcel ID: _____

1. Current Fiscal Year Owner:
2. Location (Address) of Property:
3. Mail To (Name of Person to Receive Tax Bill):
4. Mailing Address: _____ City/Town: _____ State: _____ Zip: _____
5. Phone: Home () _____ Work () _____
6. Do you reside at the location of the property listed on Line 2? ___Yes___No
7. Are you a new owner? ___Yes___No
8. Signature of Requestor: X _____
9. (If not owner) Relation to Owner: _____

City of Methuen Assessing Department

Fill out this form and return it via U.S. mail to:

Assessing Department
41 Pleasant St., Ste. 103
Methuen, MA 01844

Date Recv'd: _____
Reviewed By: _____

or fax to:

978-983-8982