



in association with

November 9, 2011, 4:00 PM, Meeting held at the Searles Building, 2nd Floor Conference Room

MEETING NOTES

Committee Members Present: See sign-in at bottom

Guests Present:	Nancy Goodwin	NG	Finegold Alexander and Associates (FA+A)
	James Alexander	JA	Finegold Alexander and Associates (FA+A)
	Dan Bradford	DBra	KBA/Trident
	David Breen	DBre	KBA/Trident
	Kristy Lyons	KL	KBA/Trident
	Bob Colella	RC	KBA/Trident
	Stephen Theran	ST	KBA/Trident

Item No.	Item	Description
1.	Call to Order	The meeting was called to order at 4:03 PM by the Chair, Suzanne Lamoureux (SL).
2.	Quinn Building report	A proposal from Ayacht Technology solutions to remove the roof mounted technology equipment as required for the ongoing roof project is presented. Motion to approve made by Robert Vogler with a second by Arthur Nicholson. Motion carries 12 – 1 with George Kazanjian opposing.
3.	HS REPORT GMP submission updates	<p>Enabling Package: Enabling work is ongoing; completion of the Enabling Work is scheduled for late November. Training has been conducted for the installed systems.</p> <p>Early Release Package: Dimeo has been asked to re-bid the steel. Dimeo is to respond with related recommendations.</p> <p>Change Order A: DCC has executed Change Order A.</p> <p>Change Order B: DCC has not agreed to accept Change Order B without allowing the changed language. DCC anticipated completing the related work next week.</p> <p>Budget Transfer Request: A transfer of \$20,000 from Owner’s Contingency to Legal is required to fund current legal costs. The revised line items are as follows: Legal: \$70,000, Owner’s Contingency: \$4,133,946.</p>
4.	Invoices	<p>Invoices were presented:</p> <p>FA + A: Three invoices submitted for work through September 2011. Motion to approve made by Robert Vogler with a second by Arthur Nicholson. Approved unanimously.</p> <p>KBA/Trident: For MHS invoices through November 30, 2011: Motion to approve made by Barbara Grondine with a second by Arthur Nicholson. Approved unanimously.</p> <p>Trident Building LLC for Quinn Bldg invoices through November 30, 2011: Motion to approve made by Arthur Nicholson with a second by Bryan Sweet. Approved unanimously.</p>

Item No.	Item	Description
5.	Adjourn	Motion made by Arthur Nicholson to adjourn at 4:23pm A second is provided by George Kazanjian (GK). Unanimous acceptance. The next meeting will be held on November 22 at 4:00pm.

To the best of my knowledge, these notes are a fair representation of the issues and items discussed at the meeting. Additional items or corrections should be brought to the attention of the writer.

Submitted by: Stephen Theran



**CITY OF METHUEN
BUILDING COMMITTEE**



Sign-In Sheet

Wednesday, November 9, 2011

Name	Initials
Mayor William Manzi, III	WManzi
Lauri Antonacci	LA
John Cronin, Jr.	JC
James Giuca	JG
Barbara Grondine	BG
Ann Guastafarro	AG
George Kazanjian	GK
Thomas Kelly	
Suzanne Lamoureux	SL
Joseph Leone	JL
Dorothy Najolia	
Arthur Nicholson	AN
Frank Russo	FR
Judith Scannell	JS
Bruce Stella	BS
Bryan Sweet	BS
Robert Vogler	RV
Stephen Zanni	SZ