CITY OF METHUEN
Department of Inspectional Services
REGISTRATION FORM FOR ABANDONED / FORECLOSED PROPERTY

Please fill out the information requested below and deliver this form to the Inspectional Services Department either in person or mail to: **City of Methuen Inspectional Services, 90 Hampshire Street, Methuen, MA 01844.**

Registered Residence Address: _____

Assessor's Parcel Number: _____

Notice of Default Recordation #: _____

Lender / Lien Holder: _____

Contact: _____ Contact Phone: _____

Lender / Lien Holder Address:

_____

_____

_____

Property Manager: _____

Contact: _____ Contact Phone: _____

Alternate Contact Phone: _____

Property Management Company Local Mailing Address:

_____

_____

_____

Standard Annual Fee of $100.00 **Please Check One:** ☐ **New Registration** ☐ **Renewal Registration**

An annual registration fee shall accompany this registration form. The fee and registration is valid for the calendar year, or remaining portion of the calendar year, in which the registration was initially required. Subsequent registrations and fees are due January 1st of each year and must certify whether the foreclosing and/or foreclosed property remains abandoned or not.

Initiated By:

_____ _____ _____

Print Name Signature Date

OFFICE USE ONLY

Date Received: _____ **Received By:** _____ **Check #:** _____